▲ APPEX360

Plant Excellence Intelligence Platform

Executive Guide

How executives use APPEX360 for strategic oversight. Covers the Executive Homepage, Boardroom, intelligence reports, and decision support tools.

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APPEX360 Knowledge Centre

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Executive Guide

How executives use APPEX360 for strategic oversight. Covers the Executive Homepage, Boardroom, intelligence reports, and decision support tools.

1. Overview

Purpose
This guide explains how executives and senior leaders use APPEX360 to monitor plant excellence, assess organisational capability, and make data-driven decisions.

Who should use it
Chief executives, plant directors, operations leaders, and board members who need strategic visibility into their organisation's performance.

Expected outcome
After reading this guide you will be able to interpret your Executive Homepage, navigate the Boardroom, generate reports, and use intelligence tools for decision support.

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2. Quick Start

☐ Log in and review your Executive Homepage.
☐ Check your Health Score — the single number at the top of the page.
☐ Review the Key Numbers below the health score.
☐ Open the Boardroom from the left navigation.
☐ Browse the intelligence dashboard sections.
☐ Download an Executive Snapshot PDF for your next board meeting.

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3. Detailed Walkthrough

Executive Homepage

This is your daily command centre. The page is organised into three areas:

Health Score — A single percentage score at the top summarising your organisation's overall capability. This is calculated from all completed assessments.

Key Numbers — A row of metrics below the health score showing critical indicators such as assessment completion rate, open risks, and financial exposure.

Executive Dashboard — The main panel showing breakdowns by category, trends over time, and alerts requiring attention.

Boardroom

Click "Boardroom" in the left navigation to open the executive reporting suite. The Boardroom presents your organisation's data through visual dashboards organised by category.

Each section shows:
Current score with colour coding (green for strong, amber for moderate, red for attention needed)
Trend indicators showing direction of change
Key performance indicators relevant to each category

Use the filter bar at the top to narrow the view by time period, category, or business unit.

Intelligence Reports

The Intelligence section provides deeper analytical views:

APPEXi — AI-powered diagnostic engine that analyses your assessment data and generates recommendations.
Executive Reports — Customisable reports that can be exported as PDFs for board distribution.
Contradiction Detection — Cross-references assessment claims against KPI data to identify inconsistencies.

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4. Best Practices

Review your Executive Homepage daily. It provides the fastest route to understanding your organisation's current state.

Use the Executive Snapshot PDF for board meetings. It consolidates key metrics into a single page.

Involve your team in assessments. The best results come from multi-functional participation across operations, finance, and leadership.

Trends matter more than single scores. Watch direction of change rather than fixating on any one number.

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5. Common Mistakes

Focusing only on the health score. The supporting metrics tell you where to focus action.

Not using the intelligence tools. APPEXi and Contradiction Detection provide insights not visible in raw scores.

Relying on a single assessment. Regular assessments provide trend data that is more valuable than any single result.

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6. Troubleshooting

Executive Homepage shows no data: Complete at least one assessment first. The homepage populates from assessment results.

Boardroom sections are empty: Verify that assessments have been completed across the relevant categories.

PDF download does not work: Allow pop-ups in your browser for the APPEX360 domain.

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7. Related Features

First 30 Minutes Guide — getting started with assessments.
Boardroom Guide — deep dive into board reporting.
APPEXi Guide — AI-powered intelligence and diagnostics.
Executive Reports Guide — custom report generation and export.
Assessment Guide — understanding how assessment data drives your dashboard.

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8. Frequently Asked Questions

How often should I review the Executive Homepage?
Daily review is recommended. The platform updates in real time as assessments are completed.

Can I share reports with my board?
Yes. Use the Download PDF button to generate board-ready reports. Alternatively, grant board members their own login credentials.

How is the health score calculated?
The health score weights all completed assessment responses across categories. Category scores are combined using a proprietary algorithm optimised for plant excellence intelligence.

What happens when leadership changes?
User accounts can be reassigned. Contact your administrator to transfer account ownership.

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